


**Office of the Chancellor
Pennsylvania's State System of Higher Education
Procedures and Standards for University Operations**

**Procedure/Standard Number 2022-53
Councils of Campus Commissioners**

Approved by:  _____ Date: 2/25/22
Chancellor

History:

On February 3, 2022, the Board of Governors passed resolution #2022-01 that expresses the Board's desire that entities be created at Clarion, Edinboro, Lock Haven and Mansfield Universities of Pennsylvania for the sole benefit of the newly integrated institution for the purpose of providing continued input and support in the governance and oversight of Clarion, Edinboro, Lock Haven, and Mansfield Universities of Pennsylvania. The Chancellor and President shall be required to seek input from these entities regarding matters that fall under the purview of the statutory role of the Councils of Trustees. Further, the Board directed the Chancellor's Office to promulgate a Procedure/Standard to operationalize this resolution, which shall remain in full force and effect until such time as the Pennsylvania Legislature amends 24 P.S. § 20-2008-A or otherwise changes the composition of the Councils of Trustees for the integrated institutions, and/or the promulgated Procedure/Standard is otherwise superseded by Board action.

Related Policies, Procedures, or Standards:

N/A

Key Words, Categories:

Council of Trustees; Integrations

I. Introduction:

This Procedure and Standard operationalizes Board Resolution #2022-01 regarding the creation of Councils of Campus Commissioners at Clarion, Edinboro, Lock Haven, and Mansfield Universities of Pennsylvania (the "integrated institutions"). The Board intended to ensure that the input of the former Councils of Trustees of the integrating universities is considered by the President and/or Chancellor relative to the various roles and responsibilities of the Councils of Trustees as enumerated in Act 188.

This Procedure and Standard outlines the formation of the Councils of Campus Commissioners, expectations of engagement among/between the Chancellor, President, Council of Trustees, and Councils of Campus Commissioners, and the Commissioners' scope of influence in order to promote equitable engagement and consistent communication across the three locations within each integrating university.

II. Procedure/Standards

- A. Formation of Councils of Campus Commissioners
1. Once an integrating university Council of Trustees (at Clarion, Edinboro, Lock Haven, and Mansfield Universities of Pennsylvania) no longer retains authority as a statutory body, it shall become a Council of Campus Commissioners; existing trustees shall become commissioners for the newly formed body.
 2. Bylaws of then-former Councils of Trustees at Clarion, Edinboro, Lock Haven, and Mansfield Universities of Pennsylvania may serve as bylaws for the respective new Councils of Campus Commissioners and may be amended as allowed in the bylaws.
 3. Each Council of Campus Commissioners shall have 11 members (including one student) and shall have a process to fill vacancies.
 4. The Councils of Campus Commissioners shall remain in effect until such time as the Pennsylvania Legislature changes the composition of the Councils of Trustees for the integrated institutions to ensure equitable representation or this Procedure/Standard is otherwise superseded by a Board of Governors action.
- B. Expectations of engagement
1. At the President's discretion, the President shall convene a joint meeting of either the leadership or full membership of the Council of Trustees and Councils of Campus Commissioners prior to (or in conjunction with) the Council of Trustees voting on any matter that affects the integrated university.
 2. The President shall equitably engage with the leadership of the Council of Trustees and leadership of the Councils of Campus Commissioners to ensure symmetry of information and consistent communication.
 3. At the Chancellor's discretion, the Chancellor shall convene a joint meeting of either the leadership or full membership of the Council of Trustees and leadership of the Councils of Campus Commissioners prior to any matter from an integrated university coming to the Board of Governors for consideration for action by the Board.
 4. The Chancellor shall equitably engage with the leadership of the Council of Trustees and leadership of the Councils of Campus Commissioners to ensure symmetry of information and consistent communication regarding system-level matters that affect the integrated university.
- C. Scope of influence – The Chancellor and/or President shall seek input on matters including but not limited to:
1. Presidential Appointment and Dismissal (
 - a. The Chancellor shall ensure that any presidential search committee is inclusive of input from all three locations of the integrating institution and, as necessary, allow exemptions to the presidential search procedure and standard (see Board Policy 1983-13-A and Procedure/Standard Number 2021-50) to achieve that result.

- b. The Chancellor shall seek input from the Council of Trustees and the Councils of Campus Commissioners regarding the appointment, retention, or dismissal of a president.
 2. Assisting the President in developing proper relations and understanding between the institution and its programs and the public, in order to serve the interests and needs of both (24 P.S. § 20-2009-A(a)(2)):
 - a. The President shall seek input from the Council of Trustees and the Councils of Campus Commissioners.
 3. Providing input to the President for policies and procedures governing the use of the institutional facilities and property (24 P.S. § 20-2009-A(a)(4)):
 - a. The President shall not enact, amend, or otherwise rescind any such policies without first seeking input from the Council of Trustees and the Councils of Campus Commissioners.
 4. Approving schools and academic programs (24 P.S. § 20-2009-A(a)(5)):
 - a. The President shall not approve schools or academic programs without first seeking input from the Council of Trustees and the Councils of Campus Commissioners.
 5. Reviewing and approving the recommendation of the President pertaining to the annual operating budget requirements for forwarding to the Board of Governors (24 P.S. § 20-2009-A(a)(6)):
 - a. The President and Council of Trustees shall seek input from the Councils of Campus Commissioners and incorporate said input into the documentation forwarded to the Office of the Chancellor before budgets are presented to the Board for consideration.
 6. Reviewing and approving recommendations for charges for tuition, and to approve room and board and other fees except student activity fees and any fees related to the provision of contracted health services (24 P.S. § 20-2009-A(a)):
 - a. The President and Council of Trustees shall seek input from the Councils of Campus Commissioners and incorporate said input into the documentation forwarded to the Office of the Chancellor before tuition proposals are presented to the Board for consideration.
 7. Evaluating the President:
 - a. The Chancellor shall seek input from the Council of Trustees and the Councils of Campus Commissioners during the presidential evaluation process.
- D. Accountability
 1. As part of the evaluation process, the Board of Governors shall hold the Chancellor and President accountable for their respective responsibilities outlined in this procedure and standard.

III. Effective Date:

This Procedure/Standard is effective immediately.